

For office use only: CC

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Woodbrooke Booking Form

Name of course(s) you'd like to attend Dates (from/to)

.....

Please give details of any extra nights you would like to stay

First name(s) Last name Name you like to be known by

Address

.....

Post code

Tel. Day Evening

Fax Date of Birth

Email address

You may contact me by: Post Email

We would like to send your course information by email instead of by post. If you are unable to receive your course programme and course information via email please tick this box:

Tick here if you would like travel directions?

Dietary requirements

Vegetarian Veg/Fish Vegan Non-dairy Diabetic Low fat

Anything Other: Allergies:

Are you associated with the Religious Society of Friends (Quakers?) Yes No

If 'yes', please state which meeting you attend/are a member of:

.....

Is this your first course at Woodbrooke? Yes No

How did you hear about this course?

.....

If you have previously been on a course at Woodbrooke and have since changed your name or address, please let us have your previous name/address:

.....

.....

Data Protection: Woodbrooke keeps all your details confidential. Credit/debit card information is only stored for a limited period after a booking has been made. For course administration, Woodbrooke Quaker Study Centre keeps all details confidentially on computer in accordance with the Data Protection Act. Please tick here if you do not consent to do this:

Are you attending this course as part of your EFM programme? Yes No

Access

Please tell us about any way we might be able to assist you in your course participation:

Sight Mobility Hearing

Other (please give details):

.....

Please contact us if you need to discuss your individual needs.

Accommodation

Would you like a residential place? Yes No

Would you be willing to share a room if necessary? Yes No

Would you prefer (if available)? an ensuite room a standard room

Are you male or female (for room allocations)? Male Female

Please tell us a little about your interest in the course for which you are booking:

.....

.....

Payment Details

1. I've arranged for my meeting to pay for the course...

Full payment is enclosed (payable to Woodbrooke)

Full payment will be sent separately

It is the participant's own responsibility to ensure Woodbrooke receives payment before the course. An invoice will be sent to a meeting on request. Tick below if this is required.

I would like an invoice to be sent to the Treasurer

Treasurer's name

2. I am paying myself...

I enclose a cheque (payable to Woodbrooke) for the full amount / 20% deposit

I would like to pay by debit/credit card (card will be debited three weeks before the course)

As a charity we would find it very beneficial if you could pay us with a Debit Card instead of a Credit Card where possible as it would reduce the cost of the transaction to Woodbrooke.

Card type Visa Mastercard Maestro Debit

Card No. | | | | |

Expiry date / Issue no. (Maestro only)

Security code (last three digits from back of card)

Name (as printed on card)

Signature Date

Financial Assistance (complete only if you are requesting help with the payment of your course)

I enclose a 20% refundable (up to 8 weeks) deposit and need to know about bursary help.

I can contribute a total of: £

Please return completed form to Woodbrooke Quaker Study Centre, 1046 Bristol Road, Birmingham, B29 6LJ, UK